Name _____ Date _____

ARMS Revising Checklist

Directions: Revise before you edit. Choose the move you will start with and be ready to explain why.

A	**Add** ☐ Which reason still needs evidence? ☐ What does my audience need to know for my purpose? ☐ Grades 7 and 8: Did I acknowledge an opposing claim?
R	**Remove** ☐ Does every sentence help my main idea or claim? ☐ Did I cut repeated ideas and filler words like really and very?
M	**Move** ☐ Does my best evidence come at the right moment? ☐ Are my reasons in the strongest order?
S	**Substitute** ☐ Is there a more exact word for this? ☐ Do my sentence openings vary?

Name _____ Date _____

CUPS Editing Checklist

Directions: Read your draft once for each letter. Check each box when you finish.

C	**Capitalization** ☐ First word of every sentence, proper nouns, titles, and I ☐ First word of a quotation
U	**Usage** ☐ Subjects and verbs agree ☐ Verb tense stays steady across the paragraph ☐ Commonly confused words: their, there, they're; its, it's
P	**Punctuation** ☐ End marks on every sentence ☐ Commas in a series and after introductory phrases ☐ Quotation marks and punctuation in dialogue
S	**Spelling** ☐ Words I circled because I was unsure ☐ Words I said aloud and checked by their sounds